

ULUBERIA MUNICIPALITY
ULUBERIA :: HOWRAH

Employment Notice no- UM/2559

Dated- 31.07.2019

NOTIFICATION

Applications are invited in the prescribed format uploaded in the Uluberia Municipal Website from the willing and eligible candidates to fill up the following vacant posts of group A, B, C, & D category under Uluberia Municipality. Last date of submission for application is 22/08/2019 up to 3 P.M.

Sl. no	Name of the post	No of Vacancy & category		Pay structure	Qualification & Experience	Age limit as on 01/08/2019
1	Assistant Engineer(civil)	1	U.R.	PB-4, Rs(9000-40500), GP-5400	Bachelor of Engineering (civil) from any govt. recognized University.	The age must be within 24 to 40 years. Age relaxation for OBC-3 years & SC/ST- 5 years.
2	Sub Assistant Engineer (mechanical)	1	S.C.	PB-4, Rs(9000-40500), GP-4400	The candidate must have Diploma in Mechanical Engineering from any govt. recognized institution.	The age must be within 24 to 40 years. Age relaxation for OBC-3 years & SC/ST- 5 years.
3	Sanitary Inspector	1	S.C.	PB -3, Rs(7100-37600), GP-3600	The candidate must be at least H.S. Pass or equivalent from any govt. recognized board/council & also have Diploma/Certificate in Sanitary inspectorships from any govt. recognized institution.	The age must be within 21 to 40 years. Age relaxation for OBC-3 years & SC/ST- 5 years.
4	Accountant	1	U.R.	PB-2, Rs (5400-25200), GP-2600	The candidate must be at least Commerce Graduate from any govt. recognized University & candidate having experience in accounting with computer will get preference.	The age must be within 18 to 40 years. Age relaxation for OBC-3 years & SC/ST- 5 years
5	Clerk	6	U.R.-1 S.C.- 1 U.R.E.C.-2 S.C.E.C.-1 OBC A EC-1	PB-2, Rs (5400-25200), GP-2600	The candidate must be at least Madhyamik Pass or equivalent from any govt. recognized board & preference shall be given for typing & computer knowledge.	The age must be within 18 to 40 years. Age relaxation for OBC-3 years & SC/ST- 5 years
6	Draftsman	1	U.R-1	PB-2, Rs (5400-25200), GP-2900	The candidate must be at least Madhyamik Pass or equivalent from any govt. recognized board & also draftsmanship from any govt. recognized institution.	The age must be within 21 to 40 years. Age relaxation for OBC-3 years & SC/ST- 5 years.
7	Peon	9	U.R.-2 S.C.-1 S.T.-1 U.R.E.C.-1 O B C A-1 O B C B-1 S.C.E.C.-1 UR (EX SERVICE MAN GROUP-D POST)-1	PB-1, Rs(4900-16200), GP-1700	The candidate shall be able to read and write Bengali or Hindi, and have passed Class VIII from any Government recognized Institution. Preference shall be given on good physique and sportsmanship.	The age must be within 18 to 40 years. Age relaxation for OBC-3 years & SC/ST- 5 years.



Sl. no	Name of the post	No of Vacancy & category		Pay structure	Qualification & Experience	Age limit as on
8	Mistry (Hand Tube-Wells)	1	U.R	PB-2, Rs(5400-25200), GP-2100	The candidate have certificate in Tube Well Trade from any I.T.I. recognized by the Government and have educational qualification of Class VIII pass from any Government recognized Institution, and have two years experience in the work.	The age must be within 18 to 40 years. Age relaxation for OBC-3 years & SC/ST- 5 years
9	Mazdur	8	UR-2 SC-1 ST-1 OBCA-1 UR (EX SERVICE MAN GROUP-D POST)-1 UR EC -1 SC EC-1	PB-1, Rs(4900-16200), GP-1700	The candidate shall be able to read and write Bengali or Hindi, and have passed Class VIII from any Government recognized Institution. Preference shall be given on good physique and sportsmanship.	The age must be within 18 to 40 years. Age relaxation for OBC-3 years, SC/ST- 5 years & PH- 3 years.
10	Ambulance Attendant	1	UR	PB-1, Rs(4900-16200), GP-1700	The candidate shall be able to read and write Bengali or Hindi, and have passed Class VIII from any Government recognized Institution. Preference shall be given on good physique and sportsmanship.	The age must be within 18 to 40 years. Age relaxation for OBC-3 years, SC/ST- 5 years & PH- 3 years.
11	Driver	2	UR EC-1 ST-1	PB-2, Rs(5400-25200), GP-2300	The candidate heavy driving licence, with an experience of not less than five years, and have passed Class VIII from any school recognized by the Government.	The age must be within 20 to 40 years. Age relaxation for OBC-3 years , SC/ST- 5 years & PH- 3 years
12	Helper	3	SC 1 UR 1 UREC 1	PB-1, Rs(4900-16200), GP-1700	The candidate shall be able to read and write Bengali or Hindi, and have passed Class VIII from any Government recognized Institution. Preference shall be given on good physique and sportsmanship.	The age must be within 18 to 40 years. Age relaxation for OBC-3 years , SC/ST- 5 years & PH- 3 years
13	Messenger	1	UR 1	PB-1, Rs(4900-16200), GP-1700	The candidate shall be able to read and write Bengali or Hindi, and have passed Class VIII from any Government recognized Institution. Preference shall be given on good physique and sportsmanship.	The age must be within 18 to 40 years. Age relaxation for OBC-3 years , SC/ST- 5 years & PH- 3 years
14	Pump Operator	3	SC 1 UR -1 UR EC-1	PB-2, Rs(5400-25200), GP-2300	The candidate have Electrical Workmanship Certificate from any I.T.I. recognized by the Government and have educational qualification of Class VIII pass from any Government recognized Institution.	The age must be within 18 to 40 years. Age relaxation for OBC-3 years , SC/ST- 5 years & PH- 3 years

N.B.: Number of posts may vary depending upon further permission to be filled up for additional posts to be approved by the Govt. of West Bengal.



INSTRUCTIONS

1. Intending candidates will have to apply in the prescribed format, which can be downloaded from the website of Uluberia Municipality (www.uluberia municipality.org). Candidates claiming reservation must have to enclose copy of relevant certificate issued by Competent Authority. Candidates, who are in Govt. /Quasi-Govt. services, will have to apply through proper channel.
2. Application for the post must be dropped directly by the candidates or his/her representative into the appropriate Drop Box situated at the office of Uluberia Municipality to be addressed to the Chairman, Uluberia Municipality, O.T Road P.O.- Uluberia Dist – Howrah Pin – 711316 from 11.00AM to 3.00PM. Super scribing on the envelope “i) Employment Notice No. ii) Name of the post applied for so as to drop on or before the closing date in the stipulated time. In this connection, this is to be noted that application(s) through ordinary post or by speed post, Registered post or by Courier Service will be accepted up to the closing date i.e. on **22/08/2019 upto 3P.M.** everyday including holidays.
3. Applications through online or email will not be entertained.
4. Candidate should enclose self attested photocopy of all the testimonials with the application.
5. Self attested recent 1 copy passport size photo to be pasted in Application Form.
6. Age relaxation: As per Govt. rules.
7. **Selection Procedure:** Selection of the candidates will be made on the basis of the Written Test and Interview. Computer and Typing Test will be held for the post of Clerk. Driving Test for the post of Driver. Computer test with Auto CAD for engineering posts. For all the posts there will be a written test of 80 marks of multiple choice questions each containing 1 mark. No negative mark for wrong answers. Viva voce of 20 marks including Computer or Driving Test. **Syllabus** –General knowledge, English, Arithmetic of Madhyamik standard (for group A, B &C posts) & General knowledge, Bengali of Class VIII standard (for group D posts)
8. If at any stage even after appointment a candidate is found ineligible in terms of the Employment Notice, his/her candidature will be cancelled.
9. No TA/DA will be paid to the candidates for appearing at the selection test/ interview.
10. Name of intending candidates will be downloaded from Employment bank Govt. of (W.B.) as well as Director of Employment Exchange, Exempted category cell Bentinck street Kolkata.
11. Candidates are requested to follow up the Website of Uluberia Municipality for future guidance, schedule of selection Test/Interview etc.
12. The Authority reserves the right to cancel any or all applications without assigning any reasons what so ever.
13. Candidates must abide by the instructions as may be given by the venue supervisor/invigilator of the examination venue. If the candidate fails to do so or indulges in disorderly or improper conduct, he/she will render himself/herself liable for expulsion from the examination hall and/or such punishment as the selection Committee may deem fit to impose.
14. A candidate who has been reported against by the venue supervisor of the examination venue for violating any of the instructions or for having adopted unfair means at the examination hall will be punished with cancellation of candidature and also be debarred from appearing at future examinations/selections as may be decided by the Selection Committee depending on the circumstances/gravity of the case.
15. Use of mobile phones, calculators and any kind of electronic gadgets inside the examination hall will lead to cancellation of candidature without giving an opportunity of being heard.

Date-31.07.2019


Chairman
Uluberia Municipality

Chairman
Uluberia Municipality

APPLICATION FORM

POST APPLIED FOR.....

Advertisement No. -----

**To
The Chairman
Uluberia Municipality
OT Road Uluberia 711316,
West Bengal.**

Affix Passport
Size Photo Duly
Self Attested

1. Name in Block letter-

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2. Father/ Husband/ Guardian's Name-

3. Date of Birth -

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4. Age as on 01.08.2019 : _____

5. Gender : Male Female Others (put '√' tick mark in the box)

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6. Nationality : _____

7. Religion : _____

8. Address:

9. Mobile/Contact No. _____

10. Email Id. _____

11. Category: (put '√' tick mark in the box)

Unreserved	SC	ST	OBC A	OBC B	UR(EC)	SC(EC)	OBC A(EC)	UR EXSERVICE MAN

12. Academic Qualification:

Sl. No.	School/Board/Univ./Inst.	Exam Passed	Year of Passing	Total Marks	Marks Obtained	Percentage of Marks

13. Computer Knowledge: _____

14. Co-Curriculum Activities _____

15. Experience if any: _____

Declaration:

I hereby declare that I have carefully read the conditions of eligibility mentioned in the advertisement. These conditions are acceptable to me and I fulfil these conditions. The details mentioned in the Application are true and I shall furnish the necessary certificates whenever required. If any information/details found to be incorrect/false at any stage of the selection process or if any fact found to have been concealed by me or detected even after the appointment, my services shall be terminated, without assigning any further reason.

Date:

Place:

Signature of the Candidate

List of Documents which should be enclosed along with the application:

Self Attested photo copy of all certificates attached to the application

1. Proof of Age
2. Proof of Academic and Diploma qualification
3. Copy of Employment Exchange Card (if any)
4. Proof in support of Category (if applicable)
5. Proof of Typing and Computer Knowledge (if applicable)
6. 1 no. of Passport size self-attested Photographs